

Documents list

In accordance with the provisions of part 2 art. 193 of Commercial Code of Ukraine, art. 51, art. 80, art. 92, art. 203, art. 215, part 2 art. 527 of Commercial Code of Ukraine, art. 44 of Law of Ukraine "On Limited Liability and Additional Liability Companies" the following documents should be submitted for the conclusion of contracts:

1. Extract from the Unified State register of legal entities, individual entrepreneurs and public organizations or Certificate of state registration;
2. Reference from the Unified State register of enterprises and organizations of Ukraine for all forms of entities (EDRPOU) or Certificate on the definition data classification for sole proprietorship (State Committee on Statistics of Ukraine);
3. Extract from the register of VAT taxpayers or Certificate of VAT taxpayer registration (if available);
4. Extract from the register of single taxpayers or Certificate of single taxpayer;
5. Copy of the certificate on the assignment of the identification number of a physical person - taxpayer, card of a physical person - taxpayer (for individual entrepreneurs);
6. Company statute (for legal entities)*;
7. Protocol (extract) / Resolution of the meeting on the appointment (choosing) of the head of a legal entity*;
8. Order for appointment of the head*;
9. Power of attorney to sign the contracts by the representative (if the contract is signed not by the head or by the person, acting without a power of attorney; power of attorney of the representative, acting on behalf of the individual entrepreneur, must be notarized)*;

** part 2 and 5 of Civil code of Ukraine, person, implementing a transaction, must have a required scope of civil legal capacity. The transaction should be aimed at the actual production of legal effects, caused by it.*

part 1 article 92 of Civil code of Ukraine, legal entity acquires civil rights and obligations, and exercises them through its bodies, which act in accordance with the constitutive documents and the law.

part 1 article 51 of Civil code of Ukraine, the regulatory legal acts, regulating the entrepreneurial activity of legal entities, are applied to the entrepreneurial activity of legal entities, unless otherwise provided by law or implied by the essence of relations.

10. Bank statement about account opening with the details or Letter containing the bank details on official letterhead;

11. Certificate of the number of employees (officially employed), the availability of material and technical resources, prepared in any form, signed by the company head (required in individual cases based on the subject of the contract, in case it is obligatory to have employees, basic funds, storage premises, etc. for the fulfilment of commitments);

12. Statement of the net asset value of LLC or ALC in any form, signed by the company head or by the person, authorised to maintain tax and accounting records, OR copy of the balance at the end of preceding quarter ** (for legal entities);

13. Decision on granting consent to perform a transaction by the General meeting of LLC or ALC members, if the contract price exceeds 50% of the net asset value of the company or if there are other limitations on the authority of the executive board (head) in accordance with the constitutive documents ** (for legal entities).

*** part 2 article 44 of the Law of Ukraine "On Limited and Additional Liability Companies" dated 06.02.2018 No. 2275-VIII (came into force on 17.06.2018), Decisions on granting consent to perform a transaction, if the value of the property, works or services, which are the subject of such transaction, exceeds 50 per cent of the net asset value of the company at the end of preceding quarter, are taken EXCLUSIVELY by general meeting of members.*

For foreign customers, we ask to upload the following documents to your personal account:

1. A copy of the company registration certificate;
2. Letter containing the bank details on official letterhead.